

OFFICER DECISION NOTICE



Reading
Borough Council
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This notice is to be used for the following types of officer decisions. (Select one option).

☐ **A.** Decisions taken by officers under a specific express delegation from Council or a Committee.

☒ **B.** Decisions taken by officers under a general delegation from Council or a Committee, which relates to (i) a permission or a licence, or (ii) the rights of an individual, or (iii) a contract or expenditure over £100,000.

1. Title of decision:	Decision to award a contract for the provision of Groundwater Pumping Drainage Scheme - Keswick Close.
2. Date of the decision:	14 October 2025
3. The decision maker:	Assistant Director of Environmental and Commercial Services

4. Decision details:

It has been decided to award a Minor Works Contract or a Purchase Order, following a Three-Quote process and bid evaluation, to **TL Construction Limited**, who will act as RBC's contractor to support the Groundwater Pumping Drainage Scheme-Keswick Close. The duration of the works is 6 months.

5. Reasons for the decision:

Four quotations were received, TL Construction Ltd achieved the highest score under the 100% price-based scoring criteria, ranking first among all competitors.

Following the conclusion of the moderation of pricing submissions, the results of the evaluation are shown in the following table:

Successful Bidder	Quality Score 0%	Price score (Rank) 100%	Overall Rank	Reason for award
TL Construction Ltd	NA	1 (100%)	1	The lowest price. The contract is awarded to the lowest-priced contractor based on the 100% price-weighting evaluation criteria.

Unsuccessful bidder(s) and reasons for rejection:

Unsuccessful Bidder(s)	Quality Score 0%	Price score (Rank) 100%	Overall Rank	Reason for rejection
Bidder B	NA	2 (64.76%)	2	The 2 nd lowest price
Bidder C	NA	3 (46.75%)	3	The 3 rd lowest price
Bidder D	NA	4 (22.65%)	4	The highest price

6. Alternative options considered (if any) and rejected:

None.

7. List of open Background Papers:

None.

8. List of confidential or exempt Background Papers:

None.

9. Any other matters taken into consideration:

<input type="checkbox"/> Legitimate expectation of consultation	<input type="checkbox"/> Procedural requirements
<input type="checkbox"/> Public Health implications	<input checked="" type="checkbox"/> Environmental or Climate Change
<input checked="" type="checkbox"/> Health and Safety	<input checked="" type="checkbox"/> Risk Management implications
<input type="checkbox"/> Transparency of Information (FOI etc)	<input type="checkbox"/> Privacy Impact Assessments
<input type="checkbox"/> Human Rights Act Duties	<input type="checkbox"/> Equality Impact Assessment
<input type="checkbox"/> Corporate Parenting	<input type="checkbox"/> Community Safety
<input type="checkbox"/> Regulatory duties	<input type="checkbox"/> EU withdrawal
<input type="checkbox"/> Armed Forces Covenant	<input type="checkbox"/> Other

Details of the matters taken into account:

10. Legal considerations

Legal support for this project has been provided by Legal Services (The Access Agreement between RBC and the Church).

11. Financial considerations

The Flood Reduction programme will be funded by RBC Highways Maintenance Capital Budgets.

12. Internal consultations

The following internal teams/people have been consulted and involved during the development of the specification, sourcing strategy and contract:

Legal Services
Procurement Hub
Highways Management

Sections 13 - 18: To be completed only for Decision A (express delegation from a Committee)

13. The name of the Committee:	
14. Date of the meeting:	Click or tap to enter a date.
15. Minute number:	
16. The delegation given by the Committee:	
17. The name of any member of the committee who declared a conflict of interest in relation to the decision:	
18. Any Councillor or officer required to be consulted prior to the exercise of this delegation and details of their response.	